

March 15, 2022

Michelle Austin
Director of Finance & Business Operations
Sandwich Public School District
33 Water St.
Sandwich, MA 02563



Dear Ms. Walker,

Thank you for your time in showing me around the district. The tour was enjoyable and informative. To assist us in crafting the most accurate and comprehensive proposal possible, we respectfully submit the following questions/requests for information:

- Please provide meal claim information for SY 2019-20 (FY20) during the period before the pandemic (September 2019- February 2020) in the "Site Report" format that can be found under the "School Report" link on the DESE Security Portal.
- Please provide the Profit & Loss Statement submitted to DESE for the 1st quarter of the 2019-2020 school year (FY 2020). This report can be found under the "Finance Packet" section of "Finance" in "School Lunch and Breakfast" on the DESE Security Portal.
- Please provide Profit & Loss Statement submitted to DESE for the 4th quarter of the 2018-2019 school year (FY 2019). This report can be found under the "Finance Packet" section of "Finance" in "School Lunch and Breakfast" on the DESE Security Portal.
- Please provide information on the commodities allocation for the 2022-2023 school year (FY 2023). Please provide the total dollar amount of the entitlement and a dollar amount (or percentage) of entitlement funds that will be allocated to DoD Fresh (FFAVORS) and/or diverted for processing.
- Does the High School have open campus, senior privileges, or any other programs that allow students to leave campus during the school day?
- When was the last increase to meal prices? Are any meal price increases planned for the 2022-2023 school year if the program returns to NSLP reimbursement?
- Please provide the number of service days for each building. Please specify how many days breakfast is served and how many days lunch is served at each building.
- The instructions for Appendix B state that a la carte sales are to be converted to meal equivalents using the regular student lunch price. Please clarify which student meal price is to be used (\$2.80 or \$3.05) and confirm that you prefer to use the meal price rather than the free reimbursement rate plus commodities effective rate (the standard calculation for meal equivalent rates).
- Do any schools currently serve breakfast in the classroom/breakfast after the bell?
- Please describe the proposal evaluation committee. How many members will be on the committee? What are their roles within the district (i.e., administrator, parent, school committee member, etc.)?

Thank you for all of your efforts and assistance throughout this process. We truly appreciate this opportunity to explore a partnership with your community.

Sincerely,
Chris Faro

Chris Faro

Vice President of Business Development
Fresh Picks Cafe

Foodservice RFP Answers:

Answers:

- * Commodities Allocation FY23: Entitlement \$68,736.18, Amount for DOD Fresh \$24,000, \$0 is used for processing
- * We DO NOT have an open campus or any program that would have the kids out of the building during lunch.
- * Last increase was 10 cents in August of 2019. We are due for another increase in Aug of 2022 because we are under the amount we should be charging but SC will not allow more than a 10 cent increase.
- * We serve breakfast and lunch every day school is in session according to the school calendar. We have no half days that would affect lunch being provided. (school calendar in RFP)
- * For appendix B use the \$2.80 price.
- * We do not currently serve breakfast in the classroom or after the bell.
- * Evaluation committee make-up: Michelle Austin - Dir Finance, Kevin Sareault - SC member and member of Wellness Committee, Jon Nelson - Director of Facilities, Vicky Dauphinais - Ex Food Service Clerical and current Supt. Admin Asst., Chris Dintino - Forestdale Principal and Lindsay Foster - Parent